



Course Overview:

Career Development Course

Step into the world of Career Development and learn how to plan, build, and grow a successful professional career. This course is designed for beginners, students, graduates, and working professionals who want to improve their skills and achieve career goals.

You will learn:

- Career planning & goal setting
- Identifying skills & career paths
- Resume building & LinkedIn profile creation
- Interview preparation (technical & HR)
- Communication & professional skills
- Job search strategies & networking
- Workplace readiness & career growth

By the end of the course, you will gain practical, job-ready skills to confidently apply for jobs, succeed in interviews, and grow in your chosen career path.

1. Career Planning & Goal Setting :

- Understanding Career Paths
- Self-Assessment (Skills, Interests, Strengths)
- Short-Term & Long-Term Career Goals
- Career Roadmaps\

2. Technical & Professional Skills :

- Identifying Required Skills for IT & Cyber Careers
- Skill Gap Analysis
- Learning Paths & Certifications
- Continuous Learning Strategies

3. Resume & Profile Building :

- Resume Writing Basics
- Technical Resume vs Fresher Resume
- LinkedIn Profile Optimization
- GitHub / Portfolio Creation

4. Interview Preparation :

- Interview Process Overview
- Technical Interview Preparation
- HR Interview Questions
- Mock Interviews

5. Communication & Soft Skills :

- Professional Communication
- Presentation Skills
- Email & Workplace Etiquette
- Teamwork & Collaboration

6. Workplace Readiness :

- Corporate Culture & Ethics
- Time Management
- Problem-Solving Skills
- Adaptability & Growth Mindset

7. Job Search Strategies :

- Job Search Platforms & Networking
- Applying for Jobs Effectively
- Referrals & Networking Techniques
- Handling Job Offers

8. Career Growth & Advancement :

- Performance Improvement
- Career Transitions
- Leadership Basics
- Upskilling & Reskilling

9. Freelancing & Alternative Careers :

- Freelancing Basics
- Remote Work Opportunities
- Personal Branding

- Entrepreneurship Overview

10. Career Guidance & Mentoring :

- One-on-One Career Counseling
- Industry Mentorship
- Career Progress Tracking

11. Case Studies & Activities :

- Career Success Stories
- Resume Reviews
- Interview Role Plays
- Personal Career Plan Creation

12: Career Opportunities & Roles :

- Entry-Level to Advanced Roles
- IT, Cybersecurity & GRC Career Paths
- Certification Roadmaps





Contact Details :
+91 8182881234
+91 8182891234

Address:
Spypro Security Solutions Pvt.Ltd.,
100 Ft Road , Backside Madhapur,
Hyderabad, Telangana, 500081.

